

Mazenod College Schedule of 2017 Fees and Charges

NOTICE OF WITHDRAWAL OF STUDENT

College fees are based on a student's attendance for the full year and Year 12 students are also charged fees for the full school year. Fees and charges for Year 12 students are to be fully paid prior to the end of Term 3 to enable the timely release of references.

NOTICE OF WITHDRAWAL MUST BE PROVIDED IN WRITING TO THE RECTOR.

Verbal notification is not considered due notice. In the case of a split family, withdrawal confirmation must be provided by both parents.

Day Students: One full term's written notice is required. In lieu of such notice, tuition fees for the following term will be due and payable.

Boarding Students: One full term's written notice is required. In lieu of such notice, tuition and boarding fees for the following term will be due and payable.

One term's written notice also applies when students are temporarily withdrawn from the College during the year, for a period of a term or semester, but who will be resuming their place at the College at a future date.

In the event of the withdrawal of a student at the College's instigation, fees for the remainder of the term will be due and payable.

Change of Status: from Boarding to Day Student or Day to Boarding Student. This is considered a new enrolment requiring the Principal's approval. The same conditions as for the withdrawal of a student apply.

GRANTS, SCHOLARSHIPS AND REMISSIONS ARE AVAILABLE TO ELIGIBLE FAMILIES

Commonwealth and State Government subsidies are paid direct to the College and have been taken into account when setting fees. Parents are strongly advised to apply for the following financial assistance.

Youth Allowance - Ph 13 24 90 or www.humanservices.gov.au

This is an age-related scheme administered by Centrelink, paying benefits to secondary students who are 16 years and over at the 1st January 2017. This includes boarding students who live away from home.

Assistance for Isolated Children Scheme (AIC) – Ph 13 23 18 or Fax 1300 786 102

This provides financial assistance to the parents of children who, due to geographic isolation or a disability, must live away from home to attend school. Applications need to be made before the 31st December 2017. Applications lodged after this date may not receive back payments. Parents need to direct Centrelink to make AIC payments to the College. Lodge applications at: Department of Human Services, Student Services, Reply Paid 7804, Canberra ACT 2610. For more information refer to: www.humanservices.gov.au/customer/services/centrelink/assistance-for-isolated-children

Boarding Away From Home Allowance (BAHA) – Ph 9264 4516 or 13 24 90; Fax 9264 5162

The Department of Education administers the Boarding Away from Home allowance. This allowance may be payable by the State Government in Term 4 and is for students in receipt of the Isolated Children's Allowance. Parents need to direct the Education Department to make BAHA payments to the College. The rate of the allowance for 2017 is \$2,105.00. Applications for 2017 close on the 24th November 2017. Postal address: Schools' Resourcing & Support Directorate, Department of Education, 151 Royal Street, East Perth WA 6004. Email: student.allowances@education.wa.edu.au

Student Subsidised Travel Scheme – Ph 1300 660 147

This allowance provides assistance to students travelling from a geographical area known as the Defined Remote Area (DRA) to attend school, regardless of whether there is an educational facility locally available.
Web: <http://www.transport.wa.gov.au/aboutus/19683.asp>

Secondary Assistance Scheme (SAS) – Ph 9264 4516 or Fax 9264 5162 – Year 7 to 12

The State Education Department may provide an allowance for parents or legal guardians who hold one of the following cards: Centrelink Pensioner Concession Card, Centrelink Health Care Card (Family Card Only) or Veterans' Affairs Pensioner Concession Card. Applications are available from the College Office and close on Friday, 7th April, 2017. The Education Department will not accept late applications. This allowance is paid directly to the College and is used to offset school fees. The rate of the allowance is \$235.00 for each student. The clothing allowance will continue to be paid directly to parents and will remain at \$115.00 for 2017. Email: student.allowances@education.wa.edu.au

This Schedule may also be downloaded from the College website at www.mazenod.wa.edu.au

The College reserves the right to alter Fees and Charges contained in this Schedule. All details are correct at time of publication.

	APPLICATION FEE	ACCEPTANCE FEE	RE-ENROLMENT FEE	BUILDING FUND LEVY PER FAMILY
Day Student	\$100.00	\$300.00	\$300.00	\$480.00
Boarder	\$100.00	\$500.00	\$500.00	\$480.00

APPLICATION FEE

A non-refundable Application fee of \$100.00 must accompany the application for enrolment form when a student is registered for enrolment.

ACCEPTANCE FEE

A non-refundable Acceptance fee of \$300.00 for day school and \$500.00 for boarding is payable on receipt of notification of an offer of a place at the College. This payment confirms the student's place and is offset against school fees but is non-refundable should a student be withdrawn after the offer of a place has been accepted.

RE-ENROLMENT FEE

A non-refundable Re-enrolment fee of \$300.00 for day school and \$500.00 for boarding is payable by current families to confirm a student's place at the College for the following year. This fee is also offset against school fees.

BUILDING FUND LEVY

A compulsory Building Fund Levy of \$480.00 per family is charged on the annual account. All Building Fund Levy monies are used for our ongoing building program. In addition, families are encouraged to make voluntary tax deductible donations to the College Building Fund.

MUSIC TUITION

Music Tuition will be invoiced each semester - \$540.00 in semester 1 and \$510.00 in semester 2. Music Equipment Hire \$250.00 will be invoiced annually. One semester's written notice must be provided when withdrawing a student from music lessons. In lieu of such notice, fees for the following term will be due and payable. All terms and conditions are outlined in the Music Booklet. Enquiries - Music Department Administration on 9291 1535.



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2017 FEES & CHARGES

FEES	ANNUAL TUITION FEE (Per student)	ANNUAL BOARDING FEE (Per boarder)	ANNUAL BUILDING LEVY (per family)	TUITION FEE DISCOUNT (per student) If whole account is paid in full by the 28th February 2017	BOARDING DISCOUNT (per boarder) If whole account is paid in full by the 28th February 2017
Year 7-12	\$6,410.00	\$19,315.00	\$480.00	(\$270.00)	(\$540.00)

DISCOUNTS	TUITION FEE CONCESSION (2nd Student in the family)	TUITION FEE CONCESSION (3rd Student in the family)	TUITION FEE CONCESSION (4th Student in the family)	PER TERM Due Dates# DIRECT DEBIT DISCOUNT 10 Instalments Feb - Nov#	28th February 31st May 31st August 31st October
Year 7-12	(\$270.00)	(\$410.00)	(\$600.00)	(\$160.00)	See below for Year 12 Term payment dates##

Year 12: Annual Tuition and Boarding fees are payable prior to the end of Term 3, 2017.

Year 12: Term payment due dates: 28th February, 31st May and 30th September 2017.

Year 12: Direct Debit Instalments: calculated over 8 months - February to September 2017.

Note I: Discounts do not apply to Scholarship recipients.

Note II: Sibling discounts apply when two or more siblings attend the College in the same year.

The Annual Tuition Fee includes the following items:

P & F Levy, College Annual, Accident Insurance Cover, Learning Area Consumables*, School Calendar, Homework Diary, Excursions, Retreats, ACC/House Sport Transport and Entry fees, Dancing Lessons, Personal/Careers CV Portfolio, Year Excursions, etc.

Years 7-12 – Annual Laptop Hire Charge is \$600.00. E-Books: Year 7 \$150.00, Year 8 \$110.00, Year 9 \$110.00, Year 10 \$135.00, Year 11 \$80.00, Year 12 \$55.00. These charges will be invoiced on the annual account.

Boarding Miscellaneous Expenses will be invoiced each semester.

*The College provides limited funds for all subjects while some have projects that the student may wish to undertake that will involve additional costs. The teacher and student will liaise in relation to the cost and make the appropriate decision. These courses, in particular, include Electronics and Design & Technology.

PAYMENT METHODS

1. Payment in Person:

Present the remittance slip with your cash, cheque, money order, debit or credit card payment to the College Office during office hours (8.00am to 4.30pm).

2. Payment by Mail:

Return the remittance slip with your cheque, money order or credit card details to Mazenod College, 55 Gladys Road, Lesmurdie WA 6076.

3. Payment by BPOINT:

To pay by Credit Card using the convenient BPOINT facility, click on the following link and enter your customer reference number or family code, the amount and your card details: www.bpoint.com.au/payments/mazenodcollege

4. Payment by Direct Deposit – Internet Banking:

Pay by EFT from your bank account. Put your “Family Code” in the payment reference section or fax or email us a remittance advice.

Mazenod College banking details are as follow:

Commonwealth Bank - Kalamunda

Account Name: Mazenod College

BSB: 066112 Account: 009 00369

5. Payment by Direct Debit – Instalment Method (Savings/Cheque/Credit Card):

This payment method allows your account to be paid automatically to the College from a nominated cheque or savings account or credit card account. Advantages include – regular small payments, no cheque or postage fees, no bank transfer fees and one simple authority form. A Direct Debit Request (DDR) and a BPOINT payment request form are enclosed with the Annual fee invoice and may also be obtained from the College office or downloaded from the College website. Complete the details as required and return the form to the College for processing.

6. Payment by BPAY – Telephone and Internet Banking:

Call your bank, credit union or building society to make this payment from your cheque, savings or credit card account. Biller code 87957. Refer to your fee invoice for your unique BPAY reference number.

Outstanding school fees from previous years also need to be included in the option chosen. It is the responsibility of each family to ensure that suitable payment arrangements are made with the College. The College currently absorbs bank charges that apply to credit card usage. Bank charges for dishonoured direct debit payments may be charged to the relevant family account.

Optional Tours and Excursions – applications by students to participate will not be accepted unless all fees are either fully paid or up to date as per the elected payment option.

Split Billing – authorisation for split billing must be forwarded to the Finance department in writing by completing the Request for Split Billing application form at the start of Term 1.

Families enrolling their sons at the College after the start of the school year will be sent an account within one month of enrolment. The first payment will be due within three weeks of the invoice being issued.

FINANCIAL HARDSHIP

Families in genuine financial hardship may obtain from the Finance Director a Fee Review Application form. Following an interview with the Finance Director and assessment of the application, families will be informed in writing of the outcome. Families are required to re-apply for consideration at the commencement of each school year and prior to the 6th April 2017. No extension past this date is possible. Recipients of concessions in the College will require permission to undertake electives such as music lessons and will be required to fund these in full.

RECOVERY POLICY

The College reserves the right to take recovery action for the collection of unpaid fees. As a last resort we will ask Debt Recovery Agency, Blitz Credit Management, to collect overdue fees (including costs and legal charges) from parents on behalf of the College. Enrolment may be forfeited unless all outstanding fees and charges have been paid or a suitable arrangement has been made with the Finance Director. It is expected that all fees will be settled by the 31st December 2017.

STUDENT INSURANCE

It is strongly recommended that parents check their health and general insurance policies to ensure adequate medical, personal property and liability insurance cover for their son/s. The Catholic Church Insurance Students Accident Insurance Policy covers students at the College. This policy provides a limited cover only (excluding all Medicare services including the Medicare gap).